



Noel-Baker Academy

A L.E.A.D. Academy

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17th June 2020

Dear Parents and Carers

Re: Transition Support

The move to secondary school can be daunting and challenging for all students, but we recognise it can be particularly hard for young people with additional needs. For that reason, we want you to know we are thinking especially hard about how to make this journey as smooth and successful as possible during these uncertain times. We are committed to ensure all children start their Academy life with us feeling secure and happy.

To help support students to feel more confident, I would like to make you aware of the additional resources which are available for you and your child to access. These will hopefully answer some of the questions you may have and will help make you feel less anxious about starting your new journey with us at Noel-Baker Academy.

I have enclosed the following resources:

- A bespoke Moving Up guide, which includes a number of images from around the Academy and members of the Inclusion Team, alongside some useful information about becoming a student at Noel-Baker Academy.
- An example of and a blank copy of our one page profile, which we call a Student Information File (SIF). We create this for all our students who have additional needs and they are accessed by all teachers across the Academy. Could you please complete this alongside your child to give us a good picture of what support you feel they will need.
- A Passport to Noel-Baker, which we would really like your child to complete as soon as possible, to allow us to get to know your child and their interests.
- Top tips for transition from Year 6 to 7 for parents.
- An example of a timetable so you and your child can familiarise yourselves with what a typical day may look like.

You will also find more resources that are located on the SEND transition section of our website at <https://www.noelbakerAcademy.co.uk/support-with-transition/>. These include:

- A transition video that shows you some of the support that is on offer. This features students who went through the transition process last year and explains how they felt.
- A virtual tour of the Academy that highlights the key areas of student support that your child may need to access (available by Friday 26th June).
- A 'Meet the Staff' link where you will get the chance to meet members of the Noel-Baker Inclusion Team. They will talk about their roles whilst answering some of the questions you may have. These videos include all of the information that would have been shared during our additional SEND Transition evening, originally scheduled to take place later on this term, and which unfortunately will no longer take place. This is password protected – please enter **helpAchieve@1** when prompted to access the videos (available by Friday 26th June).
- An electronic copy of our bespoke Moving Up guide.
- An email address where you can contact me with any further questions which have not been answered in the above information.

In addition, some of you will shortly be assigned a keyworker from the Inclusion Team. This member of staff will be your first port of call and will work closely with you and your child to ensure that you always feel supported. You will be made aware of who your keyworker will be and they will make contact with you before we break up for the summer.

We would really appreciate it if you and your child could complete both the blank Student Information File and the Passport to Noel-Baker, which are on cream paper and **return to Noel-Baker Academy by Friday 3rd July.**

We are delighted that your child will be continuing their education with us and are looking forward to meeting both you and your child in person soon. We want to assure you that we are all here to support you and we all look after each other.

Yours sincerely

A handwritten signature in cursive script that reads "S Leach".

Mrs S Leach
Assistant Headteacher for Inclusion/SENCo