

# Response by the Academy when an individual develops COVID-19 symptoms at school

## Cough

(a new, continuous cough – coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours)

## Fever

(hot to touch on chest or back – no need to measure temperature)

## Loss of, or change in normal sense of taste or smell (anosmia)

(cannot smell/ taste anything or things smell/ taste different to normal)

**Staff will email 'On Call' First Aider to collect the individual immediately.**

The individual will be taken to a designated area whilst waiting for Parents/ Carers to collect.

The area will be thoroughly cleaned where the individual has been.

Staff tending to the individual will wear appropriate PPE.

The individual will be designated their own toilet, which will be cleaned and disinfected before use by another person

Parents/ Carers will be contacted to come and collect the individual and all their siblings immediately.  
The associated Pastoral leaders will collect any siblings from their lessons.

All cases will be logged on Go4Schools with timings of when the individual became ill. Timings tracker in place.

Parents/ Carers to follow the **Test and Trace** protocol (see next slide)