



Noel-Baker Academy

A L.E.A.D. Academy



Noel-Baker Academy

Moving up Guide



Welcome to Noel-Baker Academy!

Throughout this booklet, we have included many images to help you get to know our school before you start in September.

It will help you recognise some of the areas of the school as well as our staff.

We hope it will mean you do not feel too worried about starting a new school. It is going to be exciting and we are looking forward to meeting you.





This is the main entrance to the Academy, where you will find reception.



Reception

This is the Reception desk in the main entrance. There is always a friendly member of the Reception team to help you.

What questions might you have for them?



Breakfast Club

Every morning, we run a breakfast club from 8.15am until 8.40am. You can join us in activities, have a chat with somebody from our Inclusion Team, make new friends or just make sure that you have eaten breakfast so you are ready for the day ahead!

There will be toast and juices available for you every morning.

To attend breakfast club, you will come through reception in the morning and straight into the canteen. After breakfast club, you will then go straight to your tutor room for reading.

If you would prefer not to attend breakfast club then you can come into school by entering through the correct entrance assigned to your house after Roll Call. Make sure you are here in time for Roll Call, which will start at 8.30am. You will be greeted by your tutor and taken to your tutor room.



We have a secure area to lock your bikes up during the day, if you would like to ride to school. Don't forget your helmet.



Lunch

At lunchtime, you will need to come to the canteen if you would like to buy hot food, where the staff in the canteen will serve you.

You will come in through the doors and queue up in front of one of the serving hatches.

You will be issued with a QR code that canteen staff will scan and a house lanyard that must always be worn.

Your parents and carers can top up money on the school gateway app and see what you have purchased.



If you choose to bring food with you from home or want to buy sandwiches, there are other areas around the Academy where you can eat.

Lunchtimes are 40 minutes and you will have lunch with other students in your house.





The Hub

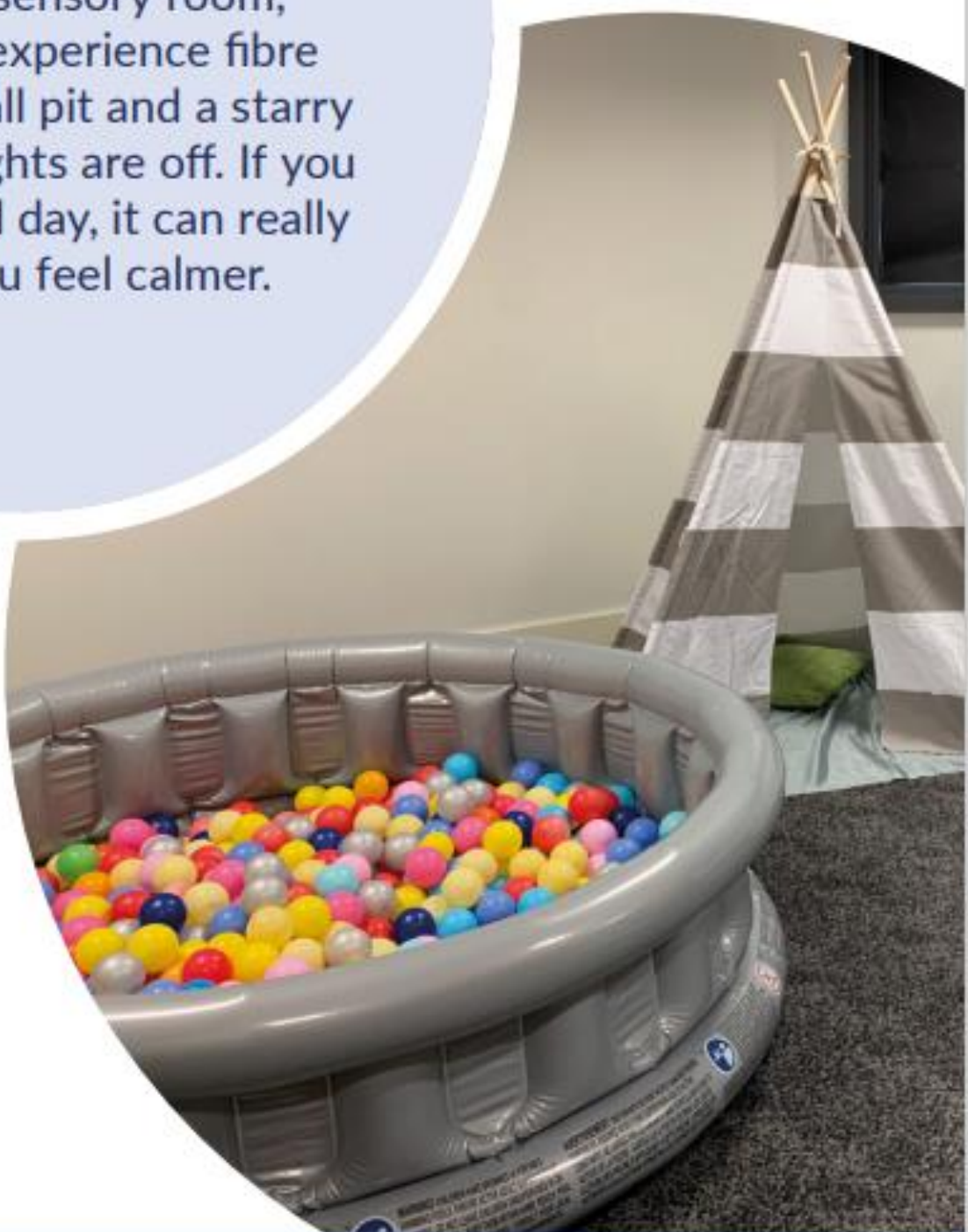
If you prefer somewhere quieter to go at break and lunchtimes, we run a daily club in The Hub, with our Inclusion Team. Here, you can come and play games, read a book or just come and spend some time getting to know other students.

What games would you like to play at Noel-Baker?



Sensory Room

We also have a sensory room, where you can experience fibre optic lights, a ball pit and a starry sky when the lights are off. If you are having a bad day, it can really help to make you feel calmer.







Sports Centre

There is another building at Noel-Baker called the SVB, which is the Sports Centre. This is where you will go for your PE lessons twice a week. On PE days you can come in your PE kit for the whole day.

There is an indoor sports hall, outside multi-games court, dance studio and fitness suite where you will have some of your PE sessions.



What sports/activities are you looking forward to doing the most?





THEATRE



Assembly

Once a week, you will have an assembly in the Theatre with the rest of your House. When you do not have an assembly you will have reading lessons and time with your form tutor.

The School Day

At Noel-Baker, every day will start with a 20-minute reading lesson. You will then have five lessons a day as well as a PSHE lesson. Instead of bells, we play music at the start and the end of the school day, which is linked with the theme of the week. In between lessons, there are no bells, so we expect you to keep an eye on the time and get to lessons as quickly as possible. Do not worry, there are lots of big clocks around school to help you.

At the end of break and lunch, a whistle is blown to signal movement to roll call. You will then line up in front of your class teacher and be escorted to your lesson.

Do not worry: all the teachers and the other students around the Academy will help you, especially in the first few weeks when you are finding your way around.

Timing of the Day

Timings	Lead and Empower		Timings	Achieve and Drive
08.15	Breakfast club (optional)		08.15	Breakfast club (optional)
08.30	Roll Call		08.30	Roll Call
08.40	NBA Reading (with Tutor)		08.40	NBA Reading (With Tutor)
08.55	Period 1		08.55	Period 1
09.55	Period 2		09.55	Period 2
10.50	Break		10.50	Break
11.10	Period 3		11.10	Period 3
12.05	Lunch Lead and Empower		12.05	Period 4
12.45	Period 4 Lesson		13.05	Lunch Achieve and Drive
13.45	INFORM		13.45	INFORM
14.10	Period 5		14.10	Period 5
15.05	Period 6 Clubs		15.05	Period 6 Clubs

Uniform

We know this may be a big change from your uniform at Primary, so here are two pictures of what the uniform will look like.

Uniform will consist of:

- Plain long or short sleeved shirt – white
- Academy clip on tie
- Academy blazer – grey
- Plain black trousers or the Noel-Baker Academy tartan skirt. **Jeans, leggings and cords are not allowed.**
- Plain, sensible black shoes. Footwear must be leather or leather look with flat soles – **no trainers, boots, pumps or canvas shoes will be allowed.** High-heeled shoes are unsuitable and dangerous on our Academy site.



Plain white shirt and Academy clip-on tie

Academy blazer

Plain black trousers



Noel-Baker Academy skirt

Plain sensible black shoes

PE Kit

On the days when you have a PE lesson, you will need to come to school in your PE kit.

PE Kit will consist of:

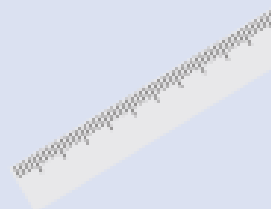
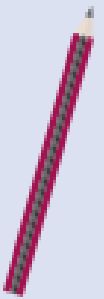
- Academy polo top
- Academy reversible games top
- Academy shorts
- Plain navy blue, knee length games socks
- White sports socks for indoor use
- Indoor trainers with laces
- Outdoor trainers with laces
- Non-branded tracksuit bottoms

Equipment

The Academy requires all students to have the following equipment:

- At least two pens (blue or black)
- A green pen
- At least two pencils
- A pencil sharpener
- A 30cm ruler
- A rubber
- A pencil case
- A scientific calculator
- A suitable reading book (may be fiction or non-fiction, but not cartoon style)

Some students have fidget gadgets provided to support in lessons. Please discuss this with your keyworker.



Meet the Inclusion Team

To support you during your time at Noel-Baker, you will be allocated a keyworker who will be there to help you with any of your worries and to offer guidance and support with your learning. Keyworkers are all based in our SEND hub.

What questions would you like to ask your keyworker about Noel-Baker?



Mrs Sargent

Assistant Headteacher (Behaviour, Pastoral and Inclusion incl SEND, PP and MHWB)



Mrs MacLeod
Operational SENCo



Mrs Knox
SEND Administrator



Mrs Pole
Senior Intervention Lead



Miss Sutcliffe
Intervention Lead



Mrs Sudar
Intervention Lead



Mrs Russell
Intervention Lead



Ms Delaney
Intervention Lead



Miss Hinchcliffe
Intervention Lead



Miss Faulkner
Intervention Lead



Mr Gunter
Intervention Lead



Ms Richmond
Intervention Lead



Mrs Millar
Intervention Lead



Ms Kaur
Intervention Lead



Ms Watkin
Intervention Lead



Mrs Kemm
Intervention Lead



Ms Hewitson
Intervention Lead



Mrs Nittayawan
Intervention Lead

Counselling

We have a full-time school counsellor called Ms Smith, who will always offer support to you if you need someone to talk to. You will be given a designated time each week, if we feel this support will help you.





Emotion Cards

To help you in lessons, we use emotion cards that you can use to let your teachers know how you are feeling, without having to talk to them if you do not feel confident in doing so. We also have 'Please can I have help?' cards, which you can use in lessons to let a teacher know you would like some help.





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Noel-Baker Academy
Derwent Campus
Bracknell Drive
Alvaston
Derby
DE24 0BR

01332 572 026
enquiries@noelbakeracademy.co.uk