

12/9/2023

Student Name:

Tutor Group:

Dear Parent/Carer,

We are excited to be launching our new self-study platform **Satchel One**. Satchel One is an online tool to help you keep track of your child's self-study. It will allow you to see full details of the tasks your child has been set, all their upcoming deadlines and any submission statuses or grades recorded by their teacher.

We have chosen to introduce this system to reduce the amount of platforms used, improve our parental communication and to give you greater visibility into the homework we set. We also hope it will improve your child's organisation, time-management and ability to keep on top of their workload.

As we will be officially launching Satchel One on **18<sup>th</sup> September**, it is now time for you to create your parent account. This is linked to your child's account, where you will be able to see their To-do List and any overdue homework. You can log in via the mobile app to receive push notifications while on the move; this will also notify you of grades, overdue homework and school announcements / events. Students will be made aware of how to log into their accounts this week.

Please find your Parent Code below:

**\*PARENT CODE\***

This code will expire in 3 month's time but it can be used to create up to 5 parent/guardian accounts. After logging in for the first time, you will be asked to provide an email address and password that can be used as your login for Satchel One from then on. These details will also work on the Satchel One mobile App.

Welcome to Show My Homework! Getting started is simple:

1. Go to [satchelone.com/login](https://satchelone.com/login) or open our Satchel One mobile app
2. Click on the *Parent* tab and select *I don't have an account yet*
3. Search for **Noel-Baker Community School and Language College**
4. Enter your email address and the code provided above

The screenshot shows a 'Login' form with the following elements:

- Header: 'Login' and a link for 'Forgot password?'.
- Role selection: Three buttons labeled 'Staff', 'Parent' (which is highlighted in dark blue), and 'Student'.
- Account status: Two radio buttons. The first is 'I already have an account' (unselected). The second is 'I don't have an account yet' (selected with a blue dot).
- Text input: A box containing the text 'Noel-Baker Community School and Language College'.
- Text input: A box with the placeholder text 'Enter email address'.
- Text input: A box with the placeholder text 'Enter parent code (supplied by school)'.
- Submit button: A blue button labeled 'Sign up'.

5. Follow the on screen instructions
6. If you already have an account, go to the *Edit Profile* section of your account and enter this code into the box to link your existing account to this student

Your parent account will allow you to view the full details of your child’s upcoming, completed and overdue homework tasks allowing you to provide the necessary support for your child.

Our self-study programme will be rolled out across all year groups, however, we will be staggering the start for all year groups. The self-study timetable below shows when each year group will begin their self-study tasks.

Year Group	Start date
7	18/09/2023
8	25/09/2023
9	02/10/2023
10	25/09/2023
11	18/09/2023

If you or your child have any questions about the service, please don’t hesitate to visit the Satchel One help centre at [help.satchelone.com](http://help.satchelone.com). Should you have any questions regarding this please do not hesitate to contact us.

Thank you once again for your support.

Yours sincerely,

Mrs S Leach

Associate Deputy Headteacher - Q of E and Personal Development