



## Satchel One Student Log In Help Sheet

## Using a computer -

- 1. Go to the satchel One website www.satchelone.com
- 2. Select 'student' from the tabs above the login window as shown below by the blue arrow.

	satchel:one Together through education	
Login Staff I already have an accou I don't have an accou Search school Enter email address o Enter password	r username	<ul> <li>Need help logging in?</li> <li>Logging in as a student</li> <li>Forgot password?</li> <li>Reset your password using your school email address.</li> <li>Correct any typos or try a different email address you ma have used. We are not able to share any login details for security reasons.</li> <li>Issues with the PIN?</li> <li>You only need a PIN to log in for the first time. If you have forgotten your details and cannot reset your parsword, contact the school for a new PIN or ask your parent.</li> </ul>
C Sig C Sig Sig Sig	Log in ir log in with: in in with Office 365 ign in with Google gn in with RM Unify	SHOW MY NOME WORK

- 3. Click the "Sign in with Office 365" button as shown by the red arrow above.
- 4. On the Microsoft sign in page like seen below, write your full school email address eg JoeBloggs21@noelbakeracademy.co.uk

Sign in		
Email addre	ss, phone number or Sky	ype
No account? (	Create one!	
Can't access y	our account?	
		Next

- 5. Make sure you type in your FULL email address, spell '**noelbakeracademy**' correctly and include the '**.co.uk**,' as these things are easily missed, and will prevent you from logging in.
- 6. Your password will be your normal school password.

If you see an error of... "We couldn't find an account with that username. Try another, or get a new Microsoft account." ...you have mistyped your email address.



## Using the Satchel One app -

1. Download the Satchel One app from the App Store or Google Play Store.



2. Once you have downloaded the app, you will need to search for your school and then click on 'Noel-Baker Community School and Language College'

▲ App Store Search for your school	(	?
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Noel-Baker Community School and Language College	DE24 0BF	< >

3. Click the "Sign in with Office 365" button as shown by the blue arrow below -



4. On the Microsoft sign in page like seen below, write your full school email address eg <u>JoeBloggs21@noelbakeracademy.co.uk</u> and then enter your normal school password.

Sign in				
Email address, phone number or Skype				
No account	? Create one!			
Can't access your account?				
			Next	