



Noel-Baker Academy
A L.E.A.D. Academy

Noel-Baker Academy

PROVIDER ACCESS POLICY

Policy/Procedure management log

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Policy statement on provider access

Noel Baker Academy Provider Access Policy

1 Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. It is part of a wider strategy for careers at Noel Baker Academy.

2 Pupil entitlement

All pupils in Years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Years 8 to 9) and two encounters for pupils during the 'second key phase' (Years 10 to 11).

For pupils in the 'third key phase' (Years 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).
- answer questions from pupils.

3 Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the 'making it meaningful checklist' (see appendix 1).

Meaningful online engagement is also an option. At Noel Baker Academy we are open to providers that are able to provide live online engagement with our pupils.

4 Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Name and address of organisation Address	Activity	Year group and number of pupils involved
UTC Derby, 3 Locomotive Way, Pride Park Derby, DE24 8PU	Assembly	Year 11 Students
Derby College, Broomfield Hall Campus, Morley, Ilkeston, Derbyshire DE7 6DN	Assembly/Trips	Year 9 and 10 Students
Severn Trent, UK, W Service Rd, Derby	Workshop	Year 8 and 9 Students
Juniper Training, Office 1-5, Ground Floor, Prosperity House, Gower Street, Derby, DE1 1SB	Assembly	Year 11 Students

5 Destinations of our pupils

Last year our Year 11 pupils moved to range of providers in the local area after school:

Name and address of organisation Address	Pupils attending number	%	Type of sustained education
Derby College (Joseph Wright, Broomfield, Roundhouse)	159	77	A-levels, T-levels, Technical and Vocational
Sixth forms including Allestree, Chellaston, Littleover and Landau and UTC Pride Park	22	10	A-levels
Derby Skillbuild	2	1	Vocational
Juniper Training	3	2	Vocational
Colleges (Burton, Loughborough, Nottingham and Confetti)	6	2	A-levels, T-levels, Technical and Vocational
Apprenticeships (White Rose, Toyota, Mickleover Sports, AW Repairs, Quornmill)	9	4	Apprenticeships

6 Management of provider access requests

6.1 Procedure

A provider wishing to request access should contact:

Name	Dawn Perry
Job Title	Associate Assistant Head teacher
Telephone	01332 572026
Email	enquiries@noelbakeracademy.co.uk

7 Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme.

Noel Baker Academy will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> Event for University Technical College 	<ul style="list-style-type: none"> Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. 	<ul style="list-style-type: none"> Technical/vocational tasters at local college/s, training providers
Year 9	<ul style="list-style-type: none"> Meeting with careers adviser 	<ul style="list-style-type: none"> KS4 options event – local college and local apprenticeship providers attending to give presentations to pupils 	<ul style="list-style-type: none"> No encounters – legislation requires encounters to take place by 28 February if in year 9
Year 10	<ul style="list-style-type: none"> Post 16 technical education options assembly with General Further Education College Life Skills – work experience preparation sessions 	<ul style="list-style-type: none"> Technical/vocational tasters at local college/s, training providers 	<ul style="list-style-type: none"> Technical/vocational tasters at local college/s, training providers
Year 11	<ul style="list-style-type: none"> Post 16 provider open evenings. Post 16 apprenticeships assembly Meetings with careers adviser Post 16 applications 	<ul style="list-style-type: none"> Post-16 interviews 	<ul style="list-style-type: none"> No encounters – legislation requires encounters to take place by 28 February if in year 11 Confirmation of post-16 education and training destinations for all pupils
Year 12 Year 13	Noel Baker do not currently have a Sixth Form.		

Please speak to our careers leader to identify the most suitable opportunity for you.

8 Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The vast majority of rooms are fitted with computers, projectors and digital screens. Computer suites can be arranged with prior notice.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the career's leader or a member of their team.

Before any visit, the careers leader will work closely with any provider, to make any suitable arrangements for the audience, including any necessary adaptations for those pupils who may have special educational needs and/or disabilities.

9 Live or visual encounters

Meaningful online engagement is also an option, and Noel Baker is open to providers that can provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception, which is managed by Jamie Drake and the school librarian. The library is available to all pupils at lunch and break times to access career resources.

10 Management

The careers leader is responsible to the relevant senior leadership team line manager for coordinating all provider access requests in a timely and effective manner.

11 Parents and carers

Where possible, leaders encourage parental involvement. On occasions, parents may be invited to attend particular events to meet with providers so that they can help support their child make choices about their next steps in education, employment and training.

12 Complaints:

Any complaints with regards to provider access can be raised to the headteacher, by following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

13 Monitoring review and evaluation

This policy is monitored and evaluated annually by the senior Leadership Team in accordance with whole school monitoring and evaluation processes.

14 Approval and review

Approved: [date] by Governors at Noel-Baker Academy

Next review: Autumn 2024

Appendix 1

https://resources.careersandenterprise.co.uk/sites/default/files/2022-11/1540_Make%20it%20meaningful%20checklist_v6%20%28FINAL%29.pdf